


CABINET FORWARD WORK PLAN

1 MAY 2022 TO 31 AUGUST 2022

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published 28 days before each meeting (the date the decision is to be made).

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as ()

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service;
2. Any restriction of service greater than 5% measured by reference to current expenditure or hours of availability to the public;
3. Any action incurring expenditure or producing savings greater than 20% of budget service areas against which the budget is determined by Full Council;
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework;
5. Any proposal to change the Council's policy framework (documents listed within the Council's Constitution)
6. Any contract (or programme) which:

- exceeds an annual value of £1 million or the total contract value; or
 - exceeds £4million including any optional extension period; or
 - involves the transfer of 50 or more employees in or out of the council; or
 - relates to a matter which is commercially, politically or strategically sensitive.
7. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Membership of Cabinet:

Name	Portfolio Details
Cllr Richard Clewer	Leader of the Council and Cabinet Member responsible for MCI, Economic Development, Heritage, Arts, Tourism and Health & Wellbeing Interim Cabinet Member responsible for Finance & Procurement, Commissioning and Commercialisation
Cllr Laura Mayes	Deputy Leader of the Council and Cabinet Member responsible for Children’s Services, Education and Skills
Cllr Ian Blair-Pilling	Cabinet Member responsible for Public Health, Public Protection, Leisure, Libraries, FM and Operational Assets
Cllr Nick Botterill	Cabinet Member responsible for Development Management, Strategic Planning and Climate Change
Cllr Ashley O’Neill	Cabinet Member responsible for Governance, IT, Broadband and Digital, Licensing, Staffing, Communities and Area Boards
Cllr Mark McClelland	Cabinet Member responsible for Transport, Waste, Street Scene and Flooding
Cllr Jane Davies	Cabinet Member responsible for Adult Social Care, SEND and Transition, Inclusion
Cllr Phil Alford	Cabinet Member responsible for Housing, Strategic Assets, Asset Transfer

Representations/Public Participation

Supporting documents other than those listed in the schedule below may be submitted to Cabinet. If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.

Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent to committee@wiltshire.gov.uk by 12.00 noon three clear working days before the meeting. Please contact Democratic Services on 01225 718221 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author and Associate Director	To be considered in Private
10 May 2022						
10 May 2022 PHNS Future Delivery Model	Key Decision A report to enable the Cabinet to decide on the future delivery model for Wiltshire Public Health Nursing Services	A comprehensive stakeholder review took place to inform this report.		Cllr Ian Blair-Pilling, Cllr Laura Mayes ian.blair-pilling@wiltshire.gov.uk , laura.mayes@wiltshire.gov.uk	Sally Johnson sally.johnson@wiltshire.gov.uk Helen Jones (Director - Joint Commissioning), Kate Blackburn (Director - Public Health)	Part exempt
28 June 2022						
28 Jun 2022 Future High Street Fund - Trowbridge Town Hall Refurbishment and Asset Transfer	Non-Key An update of progress and outcomes for the refurbishment of Trowbridge Town Hall and to seek confirmation of end user and basis of asset transfer.	Councillors, partners, stakeholders and the public have been involved in the consultation process. A full consultation exercise has been undertaken on the wider FHSF process in Trowbridge, which has helped to inform the outcomes at the Town Hall.		Cllr Richard Clewer richard.clewer@wiltshire.gov.uk	Robert Scott Robert.Scott@wiltshire.gov.uk Parvis Khansari	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>28 Jun 2022 Capital Strategy for Early Years Provision</p>	<p>Non-Key The LA has a statutory duty to provide sufficient childcare and a policy is required to agree how to replace 23 temporary units that house early years provision.</p>	<p>Early years providers Consult with providers who occupy the buildings</p>		<p>Cllr Laura Mayes laura.mayes@wiltshire.gov.uk</p>	<p>Lucy-Anne Bryant lucy-anne.bryant@wiltshire.gov.uk</p> <p>Helen Jones (Director - Joint Commissioning)</p>	<p>Open</p>
<p>28 Jun 2022 Children's Centre Contract Extension</p>	<p>Key Decision The proposal to extend the children's Centre contract for a further 12 months to enable progress to be made to move to Family Hubs.</p>	<p>There will be consultation with a range of stakeholders through the plans for Family Hubs, which will impact on the Children's Centres.</p>		<p>Cllr Laura Mayes laura.mayes@wiltshire.gov.uk</p>	<p>Gary Binstead gary.binstead@wiltshire.gov.uk</p> <p>Helen Jones (Director - Joint Commissioning)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>28 Jun 2022 Commissioning Pathway 2 beds</p>	<p>Key Decision The Better Care Fund review of bedded care for hospital discharge recommended the development of a jointly agreed new bed model , to commissioned on behalf of the CCG and Council, with better outcomes and improved value for money</p>	<p>This commissioning plan was developed with BSW CCG and independent provider organisations. Further consultation with councillors ,public, customers and carers will be conducted prior to final draft</p>		<p>Cllr Jane Davies jane.davies@wiltshire.gov.uk</p>	<p>Helen Mullinger helen.mullinger@wiltshire.gov.uk</p> <p>Helen Jones (Director - Joint Commissioning)</p>	<p>Open</p>
<p>28 Jun 2022 East Wiltshire Specialist Education Needs Provision</p>	<p>Key Decision Proposal for additional educational provision for children with SEND in East Wiltshire.</p>	<p>A wide range of stakeholders will be involved in the consultation for this item.</p>		<p>Cllr Laura Mayes laura.mayes@wiltshire.gov.uk</p>	<p>Gary Binstead gary.binstead@wiltshire.gov.uk</p> <p>Helen Jones (Director - Joint Commissioning)</p>	<p>Open</p>
<p>12 July 2022</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
12 Jul 2022 Future Chippenham	Key Decision Cabinet will be asked to consider the revised grant determination agreement with Homes England, heads of terms with landowners and procurement criteria of a joint venture partner	Councillors , land owners and soft market testing with potential JV partners. In writing and meetings		Cllr Richard Clewer richard.clewer@wiltshire.gov.uk	Simon Hendey simon.hendey@wiltshire.gov.uk Simon Hendey (Director - Housing and Commercial)	Part exempt
August 2022						
